

**VENDOR REGISTRATION**

**RED RIVER VALLEY MOTORCYCLE SHOW**

**APRIL 13th & 14th, 2019**

Alerus Center Ballroom

1200 42<sup>nd</sup> Street South

Grand Forks, ND

701-792-1200



VISIT OUR WEBSITE AT [www.rvvmnd.org](http://www.rvvmnd.org) or the Alerus Center at [www.aleruscenter.com](http://www.aleruscenter.com)

Email inquiries: [rvvmnd.org](http://rvvmnd.org) @[gmail.com](mailto:rvvmnd.org@gmail.com), or call Larry Gaddie 218-779-8510, Tim Gowan 218-695-2082 or Kathy Hawkins 701-317-2130.

**IMPORTANT DATE!** EARLY REGISTRATION DEADLINE IS WEDNESDAY, MARCH 15th, 2019. REGISTER EARLY FOR A CHANCE AT A CASH PRIZE DRAWING! Vendor spots will be pre-assigned in the order in which vendor registration forms are received. Space sells out quickly so register early!

**VENDOR REGISTRATION FEES: \$100 per 8x10 space, if received by March 15th, 2019. An additional \$25 fee per spot applies for late registrations!** Motorcycle entry and vendor fees are non-refundable. Proceeds are donated to charity.

*Please provide an email address and we will do our best to contact you to confirm your registration. If you have not heard from us, or have questions about the status of your registration, email us at [rvvmnd.org@gmail.com](mailto:rvvmnd.org@gmail.com).*

**VENDOR WRISTBANDS:** Registered vendors will receive two wristbands per 8x10 space. You **MUST** wear your wrist band's the entire weekend of the show to enter the Alerus Center Ballroom or you will be charged admission.

**ELECTRICITY:** If you need electricity for your vendor booth, a **\$30 fee** must be included with your registration.

**INTERNET OR PHONE LINE:** If you need a phone line for an Internet connection, **contact the Alerus Center directly** at 701-792-1200 for rates per day, and to establish a connection at your own expense. Pay the Alerus Center directly for this service.

**TABLES AND CHAIRS:** The RRVM does not provide tables and chairs for vendor booths. If you have your own, bring them. Otherwise contact the Alerus Center directly at 701-792-1200 for table and chair rental, and pay the Alerus Center directly for this service.

**ATTENTION: Non-profit or civic organizations with multiple volunteer staffers in one 8x10 space must attach a list of no more than SIX names of booth volunteers.** Additional volunteers or those not on the list will be required to pay the \$5.00 admission fee to enter the motorcycle show. **NO EXCEPTIONS.** This requirement applies *only* to non-profit and civic organizations.

**VENDOR SET-UP:** Friday, April 12th, 2019 from 3 pm to 9:00 pm. No arrivals permitted after 9:00pm. **SHOW HOURS:** Saturday, April 13th from 9 am to 7 pm. Sunday, April 14th from 10 am to 4 pm (awards). **SHOW ADMISSION:** \$5.00 for adults. Children ages 10 and younger admitted free with a paying adult.

**MAIL COMPLETED FORM BELOW WITH PAYMENT TO: RRVM - PO BOX 13864, GRAND FORKS, ND 58208**

..... Please print legibly in the space below .....

Business Name or Organization \_\_\_\_\_

Business/Organization Website <http://www.rvvmnd.org> @[gmail.com](mailto:rvvmnd.org@gmail.com) \_\_\_\_\_

Contact Person \_\_\_\_\_ Staffed Booth? (Circle one) Yes No

Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip or Postal Code \_\_\_\_\_

Vendor Registration Fee: **\$100 per 8x10 space** # of spaces needed \_\_\_\_\_ \$

**\$125 per space after March 15, 2019**

**Electricity Needed: \$30 fee for hookup (Circle one)** Yes No \$

For Internal Use Only:  
Date Rec'd \_\_\_\_\_  
Amount Rec'd \_\_\_\_\_  
Pmt# \_\_\_\_\_ Spot# \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED \$**

*By submitting registration I agree to abide by the show rules. Booth tear down is not permitted before the awards ceremony*