



VENDOR REGISTRATION
RED RIVER VALLEY
MOTORCYCLE SHOW
APRIL 18TH – 19TH, 2020
 Alerus Center Ballroom 1200 42nd Street South Grand Forks, ND



VISIT OUR WEBSITE AT www.rvmnd.org or the Alerus Center at www.aleruscenter.com

Email inquiries: rvmnd.org @gmail.com, or call Larry Gaddie 218-779-8510, Tim Gowan 218-695-2082 or Kathy Hawkins 701-317-2130.

IMPORTANT DATE! EARLY REGISTRATION DEADLINE IS WEDNESDAY, MARCH 18th, 2020. REGISTER EARLY FOR A CHANCE AT A CASH PRIZE DRAWING! Vendor spots will be pre-assigned in the order in which vendor registration forms are received. Space sells out quickly so register early!

VENDOR REGISTRATION FEES: \$150 per 8x10 space, if received by March 18th, 2020. An additional \$25 fee per spot applies for late registrations! Motorcycle entry and vendor fees are non-refundable. Proceeds are donated to charity.

Please provide an email address and we will do our best to contact you to confirm your registration. If you have not heard from us, or have questions about the status of your registration, email us at rvmnd.org@gmail.com.

VENDOR WRISTBANDS: Registered vendors will receive two wristbands per 8x10 space. You **MUST** wear your wristband's the entire weekend of the show to enter the Alerus Center Ballroom or you will be charged admission.

ELECTRICITY: If you need electricity for your vendor booth, a **\$30 fee** must be included with your registration.

INTERNET OR PHONE LINE: If you need a phone line for an Internet connection, **contact the Alerus Center directly** at 701-792-1200 for rates per day, and to establish a connection at your own expense. Pay the Alerus Center directly for this service.

TABLES AND CHAIRS: The RRVM will provide 1 table and 2 chairs for vendor booths. If you have your own, bring them.

ATTENTION: Non-profit or civic organizations with multiple volunteer staffers in one 8x10 space must attach a list of no more than **SIX** names of booth volunteers. Additional volunteers or those not on the list will be required to pay the \$5.00 admission fee to enter the motorcycle show. **NO EXCEPTIONS.** This requirement applies *only* to non-profit and civic organizations.

VENDOR SET-UP: Friday, April 17th, 2020 from 3 pm to 9:00 pm. No arrivals permitted after 9:00pm. **SHOW HOURS:** Saturday, April 18th from 9 am to 7 pm. Sunday, April 19th from 10 am to 4 pm (awards). **SHOW ADMISSION:** \$5.00 for adults. Children ages 10 and younger admitted free with a paying adult.

MAIL COMPLETED FORM BELOW WITH PAYMENT TO: RRVM - PO BOX 13864, GRAND FORKS, ND 58208

..... Please print legibly in the space below

Business Name or Organization _____

Business/Organization Website <http://www.rvmnd.org> @gmail.com _____

Contact Person _____ Staffed Booth? (Circle one) Yes No

Phone _____ Email Address _____

Mailing Address _____

City _____ State/Province _____ Zip or Postal Code _____

Vendor Registration Fee: **\$150 per 8x10 space** # of spaces needed _____ \$
\$175 per space after March 18th, 2020

Electricity Needed: \$30 fee for hookup (Circle one) Yes No \$

For Internal Use Only:
 Date Rec'd _____
 Amount Rec'd _____
 Pmt# _____ Spot# _____

TOTAL AMOUNT ENCLOSED

*By submitting registration I agree to abide by the show rules.
 Booth tear down is not permitted before the awards ceremony*